



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Approval of Video Surveillance Policy for Lodi Police Department

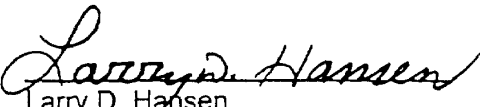
DATE: July 2, 1997

PREPARED BY: LARRY D. HANSEN, CHIEF OF POLICE

RECOMMENDED ACTION: That the City Council approve the Video surveillance Policy for the Lodi Police Department

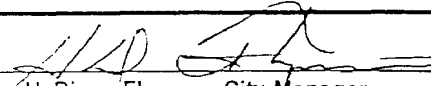
BACKGROUND INFORMATION: Refer to the attached Surveillance Camera and Site Proposal memorandum from Captain Charles Mauch.

FUNDING: None


Larry D. Hansen
Chief of Police

cc: City Attorney

APPROVED: _____


H. Dixon Flynn -- City Manager

TO: CHIEF LARRY HANSEN
FROM: CAPTAIN CHARLES MAUCH
DATE: JUNE 2, 1997
SUBJECT: SURVEILLANCE CAMERA AND SITE PROPOSAL

LODI POLICE DEPARTMENT

MEMORANDUM

SURVEILLANCE CAMERA AND SITE PROPOSAL

For the past several months we have been evaluating a variety of surveillance equipment options to meet the needs of our community and department. Pinole Police Department has used a system similar to the one we will propose and it has been extremely successful since its inception. While their system utilizes fiber optics and a network of approximately sixty pan/tilt/zoom cameras at a cost of approximately 1.5 million dollars, our system will utilize four cameras, recorders and computer hardware and software at two sites, one mobile system and one portable system. The project cost is \$30,000.

The major differences in the two systems are:

- Number of cameras - Sixty vs. Four. Retail cost: \$5,000 per Unit.
- Fiber optics (real time) vs. Landline (delayed picture-approx. 15 seconds).
- Multiple cameras per site vs. one camera per site.

While we would be operating on a much smaller scale, our goals would be relatively the same:

- Deter Criminal Activity
- Apprehend Criminal Offenders
- Recall Surveillance Information

Paul Alamo, Alamo Alarms, 431 N. Cluff Avenue, Lodi has proposed that his company will donate as a community service, all profits, labor, installation and 1 year maintenance costs for this project, providing the City makes its initial purchase through his company at wholesale prices.

The Electrical Utilities Department has agreed to assist and provide the specialized equipment that may be needed to install the surveillance equipment at the proposed sites.

Normally the City of Lodi would bid a project of this size, however I am requesting a sole source vender for the following reasons:

- Wholesale costs on equipment
- Free Installation
- Free Maintenance during Warranty Period
- Community Based Company
- Outstanding Past Performance Record with the City of Lodi

Again, the Alamo Alarm Company is proposing this as a Community Service Project to the City of Lodi and they will not be compensated for any phase of this project.

The following is a list of our site selections:

- Hale Park
- Lodi Lake Park
- Mobile system to be use by the Investigations Unit for surveillance's
- Portable unit to be utilized in a variety of setting, depending on criminal or suspicious activity.

The receiving station for the predetermined locations will be located in the Dispatch Center, Lodi Police Department, 230 W. Elm Street.

Refer to equipment list.

May 13, 1997

Lodi Police Department
230 West Elm Street
Lodi, Calif. 95240

Dear Garold Murray:

The following parts and information is a list of the devices we discussed for the remote video system and covert stand alone 12 volt system for the detectives unit.

- | | | |
|---|---|--------------|
| 1 | 12 volt black & white board chip camera.
\$ 299.00 | } Detectives |
| 1 | 12 volt 4" black & white monitor.
\$ 406.00 | |
| 1 | 12 volt time lapse video recorder.
\$ 875.00 | |
| 1 | 12 volt power supply & battery kit.
\$ 125.00 | |
| 1 | 12 volt color chip camera with 50mm lens.
\$ 600.00 | } Parks |
| 3 | Kalatel color camera domes with pan/tilt/zoom.
\$ 7500.00 | |
| 1 | Kalatel B & W camera dome with pan/tilt/zoom.
\$ 2500.00 | |
| 4 | ASL computerized tranceivers & recording systems.
\$ 14,000.00 | |
| | Miscellaneous cable, hardware, brackets, connectors
\$ 3,695.00 (not to exceed figure) | |

Total: 30,000.00
Plus applicable taxes

LODI POLICE DEPARTMENT

SURVEILLANCE POLICY

I. General

- A. The citizens of Lodi are concerned about the growing issues of vandalism, graffiti and other crimes occurring in public places. These destructive actions result in the loss of property, damaged property, visually offensive conditions, public disturbances and physical violence. In an effort to deter future such actions, the Lodi Police Department and the Lodi Parks and Recreation Department, in a cooperative effort, have elected to place surveillance equipment in public places. The equipment consists of video cameras and computerized recording and monitoring systems.

II. Goals

- A. The City of Lodi endeavors to meet the following goals by utilizing surveillance equipment:
- Deter criminal activity such as those related to vandalism, gangs and narcotics.
 - Apprehend criminal offenders by retrieving video data to identify suspects.
 - Recall Surveillance information.
 - Use information to facilitate prevention of criminal activity by posting signs to create public awareness.

III. Policy

- A. As authorized by the Lodi City Council, the City Manager may direct the Chief of Police to use surveillance equipment for law enforcement and prevention purposes. Personnel using surveillance equipment will follow all requirements of Federal and State laws regulating use of such equipment.
- B. Employees will use the following guidelines:
- Obtain authorization from the Chief of Police or his designee to the equipment.
 - Prior to using equipment, personnel will complete necessary training to insure proper use and care of equipment.
 - Personnel using equipment will provide security, maintenance, and storage of equipment to ensure that it is not compromised, damaged or stolen.
 - Under no circumstances will equipment be used for other than official purposes consistent with this policy.

IV. Eligible Sites

- A. Site locations may include city parks, public parking street lots, and other locations permitted by law and as authorized by the Chief of Police or his designee.

V. Site Selection Criteria

- A. Site selection will be based on historical data and current needs. Selection criteria will include:
- Severity and frequency of calls for service and reported crimes
 - Permanent versus temporary nature of problems
 - Potential effectiveness of this program versus the use of alternative deterrent solutions.
 - Input from other Departments within the City
 - Input from general public or citizen's groups.

VI. Posting Sites

- A. Fixed equipment location signs will be posted to inform citizens that surveillance equipment is in use. Signs should be posted at prominent locations in public areas so as to deter undesirable or criminal activity and to inform the public that surveillance equipment is in use. Example: "Notice- For your protection this area may be monitored by electronic surveillance equipment".
- B. Mobile site locations will not be posted. Mobile equipment will mainly be used to gather evidence of specific crime problems which may not occur in the fixed site locations. Identification and apprehension of suspects is the primary intended application for this equipment.

VII. Program Evaluation

- A. Evaluation of fixed site locations should be based on, but not limited to the following:
- Increase/decrease in crime or calls for service.
 - Increase/decrease in citizen complaints.
 - Increase/decrease in traffic related incidents.
 - Other circumstances that contribute to ongoing or reoccurring problems.
- B. Evaluation of mobile site locations may be based on, but not limited to the following:
- Temporary or occasional problem areas requiring short term surveillance.

- Individual case needs as determined by the Chief of Police or his designees.

VIII. Monitoring Site

- A. The monitoring site for all fixed site locations will be located in the Dispatch Center at the Lodi Police Department.

RESOLUTION NO. 97-93

A RESOLUTION OF THE LODI CITY COUNCIL
APPROVING THE VIDEO SURVEILLANCE POLICY
FOR THE LODI POLICE DEPARTMENT

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BE IT RESOLVED, that the Lodi City Council hereby approves the Video Surveillance Policy for the Lodi Police Department, as shown on Exhibit A, attached hereto.

Dated: July 2, 1997

I hereby certify that Resolution No. 97-93 was passed and adopted by the City Council of the City of Lodi in a regular meeting held July 2, 1997 by the following vote:

AYES: Council Members -

NOES: Council Members -

ABSENT: Council Members -

ABSTAIN: Council Members -

ALICE M. REIMCHE
Acting City Clerk

LODI POLICE DEPARTMENT



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